

**UGANDA COUNTRY COORDINATING MECHANISM (CCM) FOR THE GLOBAL FUND TO FIGHT AGAINST AIDS, TB & MALARIA**

**CALENDAR OF CCM ACTIVITIES AND SCHEDULED MEETINGS BY DATE  
(1<sup>ST</sup> JANUARY – 31<sup>ST</sup> DECEMBER 2018)**

<b>DATE</b>	<b>SCHEDULED ACTIVITY</b>	<b>LOCATION/ VENUE</b>	<b>TIME</b>
<b>JANUARY 2018</b>			
3 <sup>rd</sup> – 31 <sup>st</sup> January	Strengthening CCM Communication, Information Sharing & Publicity: <ul style="list-style-type: none"> <li>• Updates to and Maintenance of the CCM Website</li> <li>• Compilation and Upload of Reports, Videos and Documentation from CCM Oversight Activities implemented in 2017</li> <li>• CCM Webmail, Domain Name &amp; Website Hosting</li> </ul>	CCM Secretariat	Various
16 <sup>th</sup> – 31 <sup>st</sup> January	CCM Members' response to the Global Fund Consultation on the on evolution of the CCM model to better deliver on the Global Fund Strategy of 2017- 2022	Consolidated Country Response to be submitted Electronically to the Global Fund Secretariat	Responses/Feedback & Comments to be received by the CCM Secretariat by 5:00pm on Friday 1 <sup>st</sup> February 2018
22 <sup>nd</sup> - 26 <sup>th</sup> January	Global Fund Country Team Mission Visit, focusing on: <ol style="list-style-type: none"> <li>1. The PRs' readiness for implementation of Uganda's new Global Fund grants (2018-2020) and review the uncompleted activities from the previous grants that ended on 31<sup>st</sup> December 2018</li> <li>2. The PRs' arrangements for the management and implementation of the new Global Fund HIV, TB/HIV and Malaria grants for Uganda grants in the new period 2018-2020.</li> </ol>	Various Venues as scheduled in the Country Team Mission Visit Programme	Various as scheduled in the Country Team Mission Visit Programme

DATE	SCHEDULED ACTIVITY	LOCATION/ VENUE	TIME
<b>JANUARY 2018 (Continued)</b>			
24 <sup>th</sup> January	CCM Secretariat attendance at the meeting for all country level implementers under the 2018-2020 Global Fund grants	Hotel Africana, Kampala	2 p.m. – 5:00 p.m.
25 <sup>th</sup> January	CCM Executive Committee Meeting	Uganda AIDS Commission (UAC) Boardroom	11 a.m.–12.00p.m.
25 <sup>th</sup> January	Global Fund Country Team Debrief meeting with the CCM Executive Committee and CCM Secretariat	UAC Board Room	12 p.m. – 1.00p.m.
<b>FEBRUARY 2018</b>			
4 <sup>th</sup> February	Compilation of the CCM Members' response to the Global Fund Consultation on the on evolution of the CCM model to better deliver on the Global Fund Strategy of 2017 - 2022	Consolidated CCM Response/Feedback & Comments to be submitted Electronically to the Global Fund Secretariat	Consolidated CCM Response/Feedback & Comments to be submitted no later than 5 <sup>th</sup> February 2018
11 <sup>th</sup> – 13 <sup>th</sup> February	CCM Representatives' Participation in the Joint Review and Planning Meeting for Year 2 of the IGAD Global Fund TB and HIV Regional Program/Grant for Refugees	Djibouti	9 a.m. – 5.00 p.m.
15 <sup>th</sup> February	CCM Programme Development & Resource Mobilization (PD&RM) Meeting	UAC Board Room	9 a.m. – 1.00 p.m.
23 <sup>rd</sup> February	CCM Programme Oversight Committee (POC) Meeting	UAC Board Room	9 a.m. – 1.00 p.m.
23 <sup>rd</sup> February	CCM Finance & Procurement (F&P) Committee Meeting	UAC Board Room	9 a.m. – 1.00 p.m.
27 <sup>th</sup> February	CCM Executive Committee Meeting	UAC Board Room	9 a.m. – 1.00p.m.

DATE	SCHEDULED ACTIVITY	LOCATION/ VENUE	TIME
<b>MARCH 2018</b>			
1 <sup>st</sup> - 2 <sup>nd</sup> March	Eastern Africa and West Africa Anglophone Cluster Based Learning Network (CBLN) Meeting for the African Constituencies of the Global Fund Board	LAICO Lake Victoria Hotel, Entebbe	9 a.m. – 5.00 p.m.
21 <sup>st</sup> March	National Stakeholders' meeting for harmonization and alignment of Global Fund and other in-country Financing Mechanisms/ Stakeholders' funding commitments, programme implementation frameworks, work plans, budgets, commodity gap analyses, and Procurement and Supply Chain (PSM) Plans	Golf Course Hotel, Kampala	9 a.m. – 5.00 p.m.
26 <sup>th</sup> – 29 <sup>th</sup> March	Global Fund Country Team Mission Visit, focusing on: 1. District Level Planning for Adolescent Girls & Young Women (AGYW) supported Programmes 2. Global Fund - PEPFAR coordination for Key Populations (KP) support 3. Emergency Funding for Malaria Control among Refugees 4. Debrief meeting with the CCM	Various Venues as scheduled in the Country Team Mission Visit Programme	Various as scheduled in the Country Team Mission Visit Programme
29 <sup>th</sup> March	CCM Board Meeting	UAC Board Room	9 a.m. – 3.30 p.m.
<b>APRIL 2018</b>			
3 <sup>rd</sup> – 11 <sup>th</sup> April	Communication and Sharing of the CCM Oversight Findings: • Production of the Quarterly CCM Oversight Briefs and News bulletins	N/A	N/A

<b>DATE</b>	<b>SCHEDULED ACTIVITY</b>	<b>LOCATION/ VENUE</b>	<b>TIME</b>
<b>APRIL 2018 (Continued)</b>			
25 <sup>th</sup> – 26 <sup>th</sup> April 2018	Organize a capacity building training workshop for the PRs and new SRs; to orient them on the Global Fund Architecture, Structures, Grants Operations, Performance Frameworks, Finances and Accountability Requirements under the New Funding Model (NFM)	Venue to be confirmed	9 a.m. – 5.00 p.m.
27 <sup>th</sup> April 2018	Dissemination Workshop for the 1 <sup>st</sup> Global Fund Prospective Country Evaluation (PCE) Report	Venue to be confirmed	9 a.m. – 5.00 p.m.
<b>MAY 2018</b>			
9 <sup>th</sup> May	CCM Programme Oversight Committee (POC) Meeting	UAC Board Room	9 a.m. – 1.00 p.m.
10 <sup>th</sup> May	CCM Finance & Procurement (F&P) Committee Meeting	UAC Board Room	9 a.m. – 1.00 p.m.
16 <sup>th</sup> May	CCM Programme Development & Resource Mobilization (PD&RM) Meeting	UAC Board Room	9 a.m. – 1.00 p.m.
17 <sup>th</sup> – 30 <sup>th</sup> May	eLearning Self-Administered CCM Orientation Training	Various Locations	Time to be set by CCM Members, Ex-Officios and Co-opted Committee Members
31 <sup>st</sup> May	CCM Executive Committee Meeting	UAC Board Room	9 a.m. – 1.00p.m.

<b>DATE</b>	<b>SCHEDULED ACTIVITY</b>	<b>LOCATION/ VENUE</b>	<b>TIME</b>
<b>JUNE 2018</b>			
1 <sup>st</sup> – 8 <sup>th</sup> June & 18 <sup>th</sup> – 26 <sup>th</sup> June	CCM Non-Public Sector Constituency Engagement Meetings/Activities	Constituencies to confirm venues	To be confirmed by Constituencies
13 <sup>th</sup> – 15 <sup>th</sup> June	CCM Board Retreat Meeting: <ul style="list-style-type: none"> <li>• Orientation, Capacity Building and Training to understand and internalize their Oversight Roles, Responsibilities, CCM Operational Guidelines and Global Fund Requirements</li> </ul>	Venue to be confirmed	9 a.m. – 5.00 p.m.
28 <sup>th</sup> June	CCM Board Meeting	UAC Board Room	9 a.m. – 4.00 p.m.
<b>JULY 2018</b>			
9 <sup>th</sup> - 13 <sup>th</sup> July	CCM Oversight Field/Site Visit to Programme Implementation /Service Delivery Sites supported by the Global Fund; to Monitor Global Fund grant finances & programme implementation <ul style="list-style-type: none"> <li>• Compilation of the CCM Site Visit Report</li> </ul>	Venue to be confirmed	9 a.m. – 6.00 p.m.
16 <sup>th</sup> – 20 <sup>th</sup> July	Communication and Sharing of the CCM Oversight Findings: <ul style="list-style-type: none"> <li>• Production &amp; Publication of the CCM Site Visit Report</li> <li>• Publication of the CCM Oversight Briefs and News Bulletins in the National Newspapers</li> <li>• CCM Media Engagement Activities</li> </ul>	N/A	N/A
23 <sup>rd</sup> – 27 <sup>th</sup> July	22 <sup>nd</sup> International AIDS Conference, Amsterdam – Netherlands	RAI Amsterdam Convention Centre	8 a.m. – 7.00 p.m.

DATE	SCHEDULED ACTIVITY	LOCATION/ VENUE	TIME
<b>AUGUST 2018</b>			
9 <sup>th</sup> August	CCM Programme Oversight Committee (POC) Meeting	UAC Board Room	9 a.m. – 1.00 p.m.
9 <sup>th</sup> August	CCM Finance & Procurement (F&P) Committee Meeting	UAC Board Room	9 a.m. – 1.00 p.m.
24 <sup>th</sup> August	CCM Programme Development & Resource Mobilization (PD&RM) Meeting	UAC Board Room	9 a.m. – 1.00 p.m.
<b>SEPTEMBER 2018</b>			
7 <sup>th</sup> September	CCM Executive Committee Meeting	UAC Board Room	9 a.m. – 1.00p.m.
10 <sup>th</sup> – 14 <sup>th</sup> September	CCM Oversight Field/Site Visit to Programme Implementation /Service Delivery Sites supported by the Global Fund; to Monitor Global Fund grant finances & programme implementation <ul style="list-style-type: none"> <li>• Compilation of the CCM Site Visit Report</li> </ul>	To be Confirmed	9 a.m. – 6.00 p.m.
27 <sup>th</sup> September	CCM Board Meeting	UAC Board Room	9 a.m. – 4.00 p.m.
<b>OCTOBER 2018</b>			
1 <sup>st</sup> – 5 <sup>th</sup> October	Communication and Sharing of the CCM Oversight Findings: <ul style="list-style-type: none"> <li>• Production &amp; Publication of the CCM Site Visit Report</li> <li>• Production of the Quarterly CCM Oversight Briefs and News bulletins</li> </ul>	N/A	N/A

DATE	SCHEDULED ACTIVITY	LOCATION/ VENUE	TIME
<b>OCTOBER 2018 (Continued)</b>			
1 <sup>st</sup> – 8 <sup>th</sup> October & 19 <sup>th</sup> – 31 <sup>st</sup> October	CCM Non-Public Sector Constituency Engagement Meetings/Activities	Constituencies to confirm venues	To be confirmed by Constituencies
10 <sup>th</sup> October	CCM Programme Oversight Committee (POC) Meeting	UAC Board Room	9 a.m. – 1.00 p.m.
19 <sup>th</sup> October	CCM Finance & Procurement (F&P) Committee Meeting	UAC Board Room	9 a.m. – 1.00 p.m.
24 <sup>th</sup> October	CCM Programme Development & Resource Mobilization (PD&RM) Meeting	UAC Board Room	9 a.m. – 1.00 p.m.
<b>NOVEMBER 2018</b>			
8 <sup>th</sup> November	CCM Executive Committee Meeting	UAC Board Room	9 a.m. – 12.00p.m.
9 <sup>th</sup> – 20 <sup>th</sup> November	CCM Non-Public Sector Constituency Engagement Meetings/Activities	Constituencies to confirm venues	To be confirmed by Constituencies
27 <sup>th</sup> – 29 <sup>th</sup> November	Annual CCM End of Year Board & Retreat Meeting	Venue to be confirmed	9 a.m. – 5.00 p.m.
<b>DECEMBER 2018</b>			
1 <sup>st</sup> December	CCM participation and sharing of information at the National World AIDS Day Commemoration Activities/ Event	Venue to be confirmed	9 a.m. – 5.00 p.m.
1 <sup>st</sup> – 15 <sup>th</sup> December	Communication and Sharing of the CCM Oversight Findings: <ul style="list-style-type: none"> <li>• Publication of the CCM Oversight Briefs and News Bulletins in the National Newspapers</li> <li>• CCM Media Engagement Activities</li> </ul>	N/A	N/A
1 <sup>st</sup> – 20 <sup>th</sup> & 27 <sup>th</sup> – 31 <sup>st</sup> December	Coordination of the End of CCM Financial Year Activities by the CCM Secretariat	N/A	N/A